

GOVERNANCE

COMMITTEE DECISION SHEET

CITY GROWTH AND RESOURCES COMMITTEE - THURSDAY, 26 SEPTEMBER 2019

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

| | Item Title | Committee Decision | Services Required to take action | Officer to Action |
|-----|--|---|----------------------------------|-------------------|
| 1.1 | <u>Notification of Urgent Business</u> | <u>The Committee resolved:</u> there was no urgent business to be determined. | | |
| 2.1 | <u>Determination of Exempt Business</u> | <u>The Committee resolved:</u> in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of items 12.1 (Condition & Suitability 3 Year Programme and Northfield Pool Project - Exempt Appendices), 12.2 (Workplans and Business Cases – Capital), 12.3 (South College Street - Corridor Improvement - Business Case), 12.4 (Disposal of Rosehill House), 12.5 (Sale of Site 26, Greenbank Road); and 12.6 (Disposal of Westburn House). | | |
| 3.1 | <u>Declarations of Interest</u> | <u>The Committee resolved:</u> the following declarations of interest were intimated:- (1) Councillor Nicoll declared an interest in items 11.8 (Aberdeen City Region Deal – Strategic Transport Appraisal), | | |

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|-----|--|---|----------------------------------|-------------------|
| | | <p>11.10 (External Funding for Transportation Projects), 11.12 (Local Authority Bus Services/Controlled Bus Companies) and 12.3 (South College Street - Corridor Improvement - Business Case) by virtue of him being a Council appointed member on Nestrans Board. He considered that the nature of his interest did not require him to leave the meeting and therefore chose to remain in the meeting for consideration of the items; and</p> <p>(2) Councillor Yuill declared an interest in items 11.8 (Aberdeen City Region Deal – Strategic Transport Appraisal), 11.10 (External Funding for Transportation Projects), 11.12 (Local Authority Bus Services/Controlled Bus Companies) and 12.3 (South College Street - Corridor Improvement - Business Case) by virtue of him being a Council appointed substitute member on Nestrans Board. He considered that the nature of his interest did not require him to leave the meeting and therefore chose to remain in the meeting for consideration of the items.</p> | | |
| 4.1 | <u>Deputations</u> | The Committee resolved: there were no requests for deputation. | | |
| 5.1 | <u>Minutes of Previous Meeting of 6 June 2019 and Special Meeting of 31 July</u> | The Committee resolved: to approve both minutes as correct records. | | |

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|-----|--|--|----------------------------------|-------------------|
| | <u>2019 - For Approval</u> | | | |
| 6.1 | <u>Committee Planner</u> | <p><u>The Committee resolved:</u></p> <p>(i) to remove item 72 (St Peter’s School – Long Term Education Provision) from the Planner; and</p> <p>(ii) to note the reason for the reporting delay in relation to item 7 (A90 Murcar North Cycleway), item 9 (Business Case for the Refurbishment of Harlaw Road Pavilion), item 12 (VisitAberdeenshire – 2020/21 Financial Position), item 13 (Schoolhill Public Realm Enhancement), item 14 (Mortuary Provision), item 15 (Sustainable Drainage System (SUDS) Section 7), item 18 (Smart City Strategy), item 19 (External Funding Plan) and item 20 (Town Centre Capital Grant Fund).</p> | | |
| 7.1 | <p><u>Deeside Way - Notice of Motion by Councillor Boulton</u></p> <p>“Council acknowledges the value of the Deeside Way both as a core path and a wildlife corridor. Accepts the Deeside Way is accessed by a variety of users, leisure and commuter cyclists, walkers, adults, children from the elderly to babies in prams, vulnerable individuals including wheelchair users. Instructs the Chief Officer - Corporate Landlord to report to the next meeting of the City Growth and</p> | <p><u>The Committee resolved:</u></p> <p>(i) to adopt the motion; and</p> <p>(ii) to instruct officers to include in that report, proposals as to how signage might be improved in the interests of improving the safety of all users of the Deeside Way.</p> | | |

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|------|---|---|----------------------------------|-------------------|
| | Resources Committee with regard to the feasibility of making amendments to the Council's procedure restricting vehicular access to the Deeside Way to:- (1) maintenance/refuse collection vehicles and emergency vehicles only for the Deeside Way; and (2) prohibit any other access by any other vehicles for any other purpose." | | | |
| 8.1 | <u>Referrals from Council, Committees or Sub Committees</u> | The Committee resolved: there were no referrals from Council, Committees or Sub Committees. | | |
| 9.1 | <u>Performance Management Framework Reporting - Place Function and 2018-19 Resources Statutory Performance Indicators - COM/19/357</u> | The Committee resolved: (i) to approve publication of the Statutory Performance Indicator suite relating to both Place and Resource functions in line with the Public Performance Reporting requirements of Best Value guidance; and (ii) that the Chief Officer - Corporate Landlord determine whether the Union Street clean up funding had ended, and that confirmation be emailed to members of the Committee. | | |
| 10.1 | <u>Funding External Bodies and Following the Public Pound - Local Code of Practice Update - RES/19/377</u> | The Committee resolved: to approve the updated Following the Public Pound Local Code of Practice as appended to the report, subject to updating the Council logo on the front page. | | |
| 11.1 | <u>Commemorative Plaque for Louisa Lumsden - PLA/19/331</u> | The Committee resolved: to approve the erection of a commemorative | | |

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|------|---|--|----------------------------------|-------------------|
| | | plaque to Louisa Lumsden, Suffragist and Pioneer of Women's Education, at 214 Union Street. | | |
| 11.2 | <u>The Community Food Growing Programme Update and Draft Granite City Growing Strategy - PLA/19/314</u> Omitted from original report. | <u>The Committee resolved:</u> to approve the draft 'Granite City Growing: Aberdeen Growing Food Together' (Appendix A of the report) and associated Environmental Report (Appendix B to the report) for an 8 week public consultation. | | |
| 11.3 | <u>Aberdeen City's Affordable Housing Delivery Programme - PLA/19/318</u> | <u>The Committee resolved:</u> (i) to approve the allocation of the Section 75 and Council Tax monies detailed at section 3.4 of the report for the future delivery of affordable housing; and (ii) that the Chief Officer- Corporate Landlord circulate a Service Update in relation to the Shaping Aberdeen Housing LLP. | | |
| 11.4 | <u>Update on Developer Obligations Process and Associated Asset Plans - PLA/19/326</u> | <u>The Committee resolved:</u> (i) to note progress on appointing a Developer Obligations Team Leader and on updating the Developer Obligations process; and (ii) to note that the Chief Officer – Strategic Place Planning would undertake the consultation on the draft Asset Plan template as outlined within this report and report the outcomes to a future meeting of this committee. | | |
| 11.5 | <u>Aberdeen Bike Hire - Business Case - PLA/19/303</u> | <u>The Committee resolved:</u> (i) to note the outcomes of the bike hire scheme options appraisal study; | | |

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|------|---|---|----------------------------------|-------------------|
| | | <ul style="list-style-type: none"> (ii) to agree the preferred option of implementing a city-wide bike hire scheme via a private management model; and (iii) to delegate authority to the Chief Officer – Strategic Place Planning, following consultation with the Head of Commercial and Procurement Services and the Leader of the Council to consider and approve business cases (including estimated expenditure) for a bike hire scheme for the purposes of Procurement Regulation 4.1.1; and thereafter, to procure appropriate works and services, and enter into any contracts necessary for the delivery of a bike hire scheme without the need for further approval from any other Committee of the Council. | | |
| 11.6 | <p><u>Condition & Suitability 3 Year Programme and Northfield Pool Project - RES/19/301</u></p> <p>Elements of text were obscured in original circulation.</p> | <p><u>The Committee resolved:</u></p> <ul style="list-style-type: none"> (i) to note the projects completed or legally committed to date in 2019/20 as shown in Appendix A of the report; (ii) to note the currently approved projects and approves the amended estimated budgets for each project as shown in Appendix B, with the exception of the amended budget for the Tullos Depot, Salt Store project; (iii) to approve the new Condition & Suitability Programme projects listed in Appendix C of the report for inclusion in the 3-year Condition & Suitability Programme and approves | | |

| | Item Title | Committee Decision | Services Required to take action | Officer to Action |
|--|------------|--|----------------------------------|-------------------|
| | | <p>the estimated budget for each project and delegates authority to the Chief Officer - Capital, following consultation with the Head of Commercial and Procurement Services, to consider and approve procurement business cases for each of these projects for the purposes of Procurement Regulation 4.1.1; and thereafter to procure appropriate works and services, and enter into any contracts necessary for the projects without the need for further approval from any other Committee of the Council;</p> <p>(iv) to approve the removal of the projects listed in Appendix D of the report;</p> <p>(v) to delegate authority to the Chief Officer - Corporate Landlord, following consultation with the Capital Board and the Convener and Vice-Convener of this Committee, to amend the C&S Programme should priorities change due to unforeseen circumstances during the year, with such changes to be reported retrospectively to the Committee;</p> <p>(vi) to approve the Northfield Swimming Pool Business Case shown in Appendix F of the report;</p> <p>(vii) to approve the Northfield Swimming Pool Procurement Business Case shown in Appendix G of the report for the purposes of Procurement Regulation 4.1.1 and delegates authority to the Chief Officer – Capital,</p> | | |

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|------|---|---|----------------------------------|-------------------|
| | | <p>following consultation with the Head of Commercial and Procurement Services, to procure appropriate works and services, and enter into any contracts necessary for this project without the need for further approval from any other Committee of the Council;</p> <p>(viii) to refer the Tullos Depot, Salt Store project and associated business case to the Council Budget meeting of 3 March 2020 for consideration; and</p> <p>(ix) to instruct the Chief Officer – Corporate Landlord to report back to this Committee on 26 November 2019 with a programme that advances projects in 2020/21, to take in account the budget for the Tullos Depot, Salt Store project not being amended.</p> | | |
| 11.7 | <u>Corporate Booking Policy - RES/19/369</u> | <p>The Committee resolved:</p> <p>(i) to approve the adoption of the Corporate Booking Policy, as attached at Appendix 1 of the report;</p> <p>(ii) to note the draft Terms and Conditions document, as attached at Appendix 2 of the report; and</p> <p>(iii) that the Chief Officer- Corporate Landlord amend the wording of the Terms and Conditions document at section 3.7 in terms of waiving the hire charges for various groups.</p> | | |
| 11.8 | <u>Aberdeen City Region Deal - Strategic Transport Appraisal - STAG Pre-Appraisal Options - PLA/19/315</u> | <p>The Committee resolved:</p> <p>to approve the draft Transport Options identified in Appendix A – Table 2 of the</p> | | |

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| | | report to progress to the appraisal stage and instruct the Chief Officer – Place to advise the Aberdeen City Region Deal Joint Committee of the approval, if given. | | |
| 11.9 | <u>Strategic Housing Investment Plan 2020/21 – 2024/25 - PLA/19/317</u> | The Committee resolved: to approve the SHIP and its submission to the Scottish Government. | | |
| 11.10 | <u>External Funding for Transportation Projects - PLA/19/356</u> | The Committee resolved: (i) to note that Aberdeen City Council has accepted funding from Transport Scotland-Local Authority Installation Programme 2019/20 for electric vehicle (EV) charge points; and (ii) to instruct Chief Officer – Strategic Place Planning, following separate approval by this Committee of the relevant procurement business case, to proceed with this project in relation to the installation of electric vehicle charging points as detailed within the report. | | |
| 11.11 | <u>Expansion of Early Learning and Childcare – Phase 2 Projects - RES/19/358</u> | The Committee resolved: (i) to approve funding for the delivery of Phase 2 of the Early Learning and Childcare expansion programme in accordance with the principles of the specific Capital Grant award; (ii) to delegate authority to the Chief Officer - Capital, following consultation with the Convener of the City Growth and Resources Committee, the Convener of the Capital Programme Committee and the Head of | | |

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| | | <p>Commercial and Procurement Services, to consider and approve business cases (including estimated expenditures) for the following projects for the purposes of Procurement Regulation 4.1.1:-</p> <ul style="list-style-type: none"> • Cults School – Extension; • Culter School – Extension; • Kingswells School – Remodel Existing Nursery; • Kirkhill School – New Build Nursery; • Broomhill School – Extension; • Charleston School – Remodel Existing Nursery; • Gilcomstoun School – New Build Nursery; and • Loirston School – Remodel Existing Nursery; and <p>(iii) to thereafter procure appropriate works and services and enter into any contracts necessary for the delivery of the projects subject to due diligence, consistency with the financial model and affordability and regular update on progress against the approved business case at the Capital Programme Committee.</p> | | |
| 11.12 | <p><u>Local Authority Bus Services/Controlled Bus Companies - PLA/19/324</u></p> | <p>The Committee resolved:</p> <p>(i) to note the current legislative position regarding Local Authority operated bus services and the current position regarding the sale of First Aberdeen Limited; and</p> | | |

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|------|--|---|----------------------------------|-------------------|
| | | (ii) to instruct the Director of Resources to monitor the sale position of First Aberdeen Limited and report back to the City Growth and Resources Committee on 6 February 2020 with an update on the proposed sale and recommended next steps for the Council. | | |
| 12.1 | <p><u>Condition & Suitability 3 Year Programme and Northfield Pool Project - Exempt Appendices</u></p> <p>Elements of text were obscured in original circulation.</p> | <p>The Committee resolved:</p> <p>(i) to note the information contained within the exempt appendices; and</p> <p>(ii) that the Chief Officer – Finance circulate a Service Update in relation to the funding mechanism for the Northfield Pool Project.</p> | | |
| 12.2 | <p><u>Workplans and Business Cases - Capital - COM/19/372</u></p> | <p>The Committee resolved:</p> <p>(i) to review the workplans of the Operations and Place Functions as detailed in the appendices to the report;</p> <p>(ii) that where a Business Case has been submitted, approves the total estimated capital expenditure for each proposed contract and delegates authority to the Head of Commercial & Procurement Services following consultation with the relevant Chief Officer to procure appropriate works and services, and enter into any contracts relating thereto; and</p> <p>(iii) to note that Business Cases for procurements exercises to be commenced after 26 September 2019 will be submitted on a phased basis to</p> | | |

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|------|--|--|----------------------------------|-------------------|
| | | future meetings of the City Growth and Resources Committee. | | |
| 12.3 | <u>South College Street - Corridor Improvement - Business Case - RES/19/271</u> | <p><u>The Committee resolved:</u></p> <ul style="list-style-type: none"> (i) to note the contents of the revised business case for the Project; (ii) to agree the recommendations within the revised business case for the Project appended to the report; (iii) to instruct the Chief Officer - Capital to progress all necessary approvals, permissions, licenses, agreements and consents required to develop and implement the Project; (iv) to delegate authority to the Chief Officer - Capital, following consultation with the Chief Officer - Finance, to vire funds between transportation project budgets in the General Fund Capital Programme to a level required to ensure the Project can proceed to implementation; and (v) to delegate authority to the Chief Officer - Capital, following consultation with the Chief Officer - Commercial and Procurement Services, to consider and approve business cases (including estimated expenditures) for the Project for the purposes of Procurement Regulation 4.1.1.2 and 4.1.1.4; thereafter to procure appropriate works and services, and enter into any contracts necessary for the delivery of the project. | | |
| 12.4 | <u>Disposal of Rosehill House -</u> | <u>The Committee resolved:</u> | | |

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| | <u>RES/19/332</u> | <ul style="list-style-type: none"> (i) to accept the recommendation as detailed in paragraph 3.7 of the report; and (ii) to instruct the Chief Officer – Governance to conclude missives for the sale of the property incorporating various qualifications as are necessary to protect the Council’s interest, together with any other matters as are required to complete the sale of the property. | | |
| 12.5 | <u>Sale of Site 26, Greenbank Road - RES/19/333</u> | <p>The Committee resolved:</p> <ul style="list-style-type: none"> (i) to approve the proposal for the Council to sell the site on the agreed heads of terms to the proposed purchaser outlined in the report; and (ii) to instruct the Chief Officer – Governance to conclude the appropriate legal agreement incorporating various qualifications as are necessary to protect the Council’s interest. | | |
| 12.6 | <u>Disposal of Westburn House - RES/19/368</u> | <p>The Committee resolved:</p> <ul style="list-style-type: none"> (i) to accept that the preferred bidder outlined in the report undertake the redevelopment and future operational management of Westburn House; (ii) to instruct the Chief Officer – Corporate Landlord to negotiate and agree the details of the proposed agreements with the preferred bidder; and (iii) to instruct the Chief Officer – Governance to conclude the | | |

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|--|------------|--|----------------------------------|-------------------|
| | | <p>appropriate legal agreements incorporating various qualifications as necessary to protect the Council's interest.</p> | | |

If you require any further information about this decision sheet, please contact Mark Masson, email mmasson@aberdeencity.gov.uk, or telephone 01224 522989